

THURSTON 9-1-1 COMMUNICATIONS
ADMINISTRATION BOARD MEETING MINUTES
FEBRUARY 3, 2016 @ 3:30 P.M.

MEMBERS PRESENT:

Judy Wilson, Chair – Lacey Fire District #3
Lenny Greenstein, Vice Chair – city of Lacey
Julie Hankins – city of Olympia
Ed Hildreth – city of Tumwater
Gary Pearson – Fire Commissioners Association
Tracey Wood – South County Representative
Bud Blake – Board of County Commissioners

TCOMM STAFF:

Keith Flewelling – Executive Director
Wendy Hill – Deputy Director
Carla Mai – Financial Manager
Lisa Cummings – Administrative Assistant

GUESTS:

Scott LaVielle – Tumwater Fire Department
Meredith Hutchins – Fire Commissioners Association
Terry Ware – Olympic Ambulance
Jonnica Elkins – TCOMM Operations Supervisor

Approval of Agenda & Minutes

M/S/C approval of the January 6, 2016 Administration Board meeting minutes.
M/S/C approval of the February 3, 2016 Agenda with the addition of Meeting Frequency
Discussion under New Business.

Correspondence – None.

Public Testimony – None.

Financial Report Review: C. Mai provided the December 2015 Budget Variance Analysis and Sales Tax reports for review. Draft numbers indicate an increase in sales tax revenue of \$400,000 (8.25%) over budget. Expenditures came \$234,000 under budget. Combining the two figures added \$635,000 to the ending fund balance.

Old Business

Chair & Vice Chair Election Update – The TCOMM Bylaws call for the Board elections in March with nominations at the February meeting. The Board agreed the election results from the January meeting will stand with Judy Wilson remaining the Chair and Lenny Greenstein remaining the Vice Chair.

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Text to 9-1-1 Update – W. Hill reported TCOMM is in the soft roll out training phase. The public education and outreach plan is being finalized and following this, the “Go Live” date will be determined. She noted a few accidental SOS texts and one “vulgar” text have been received. J. Elkins explained how dispatch staff handles individuals who abuse the 9-1-1 system.

Geo Diverse Telephone System Update – K. Flewelling reported Wahkiakum County petitioned to become a remote site attached to the two hosts (TCOMM/CRESA) of the NG9-1-1 system. This fulfills the prerequisite required for the grant funding received for the Next Generation System.

New Business

Legislative Update – K. Flewelling provided the legislative update for review. Highlights included:

- HB2287 – Travis Alert Bill: Notifies first responders and dispatch of a special needs person at a particular location/address. Currently receiving opposition. A striker amendment was written by the judiciary committee which requested WSP and the Military Department assess what it would take to make the 9-1-1 function happen.
- SB6465 – Isaac Alert Bill: Requires notification to Dispatch and first responders of a special needs person at a particular location/address. Requested to be managed by WSP.
- Military Supplemental Request: The request takes the 8 million dollars appropriated for the military and returns it to the 9-1-1 fund. The bulk of the appropriation would go towards cyber security for the statewide emergency services internet network.

Other bills of note include HB2576 (public records), HB 2907 and HB 2908 (law enforcement), and SB 6621 (law enforcement). See attached legislative update for information. K. Flewelling reported the FCC reported to congress in January that Washington State appropriately handled 9-1-1 fee collection and distribution. The APCO/NENA Legislative Committee entered comments on the FCC report identifying documents reporting where the monies went. K. Flewelling clarified inappropriate use of 9-1-1 fees can adversely affect the ability to receive federal grant funding for 9-1-1 purposes.

Meeting Frequency: The Board discussed the frequency of meetings, particularly the June and July scheduled meetings. It was determined by consensus if there are no major items to discuss, the regularly scheduled meeting could be cancelled. The Board will revisit the issue in April and discuss whether there are pressing agenda items for the June and/or July meeting.

Meeting adjourned at 4:02 p.m. Next meeting to be held Wednesday, March 2, 2016 @ 3:30 p.m.

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