

THURSTON 9-1-1 COMMUNICATIONS
OPERATIONS BOARD MEETING MINUTES
MONDAY, JULY 18, 2016 @ 1:00 P.M.

MEMBERS PRESENT:

Tim Braniff, Chair – Thurston County Sheriff's Office
Mike Buchanan, Vice Chair – Olympia Fire Department
Ronnie Roberts – Olympia Police Department
Dusty Pierpoint – Lacey Police Department
Steve Brooks – Lacey Fire District #3
Scott LaVielle – Tumwater Fire Department
John Wood – Fire Chief's Association

TCOMM STAFF:

Keith Flewelling – Executive Director
Lisa Cummings – Administrative Assistant
Tim Klotz – IT Manager
Brad Cooper – Radio Services Technician

GUESTS:

Chris Ward – Lacey Police Department
Tony Kuzma – AMR
Mary Campbell – Olympic Ambulance
Terry Ware – Olympic Ambulance
Byron Hamilton – Olympic Ambulance

Call to Order

Chair, Tim Braniff called meeting to order at 1:00 p.m.

Approval of Agenda & Minutes

M/S/C approval of the July 18, 2016 agenda. (R. Roberts/D. Pierpoint)
M/S/C approval of the June 27, 2016 Operations Board minutes. (S. LaVielle/J. Wood)

Correspondence – None.

Public Testimony – None.

Subcommittee Reports

LERUC/FLC Combined Meeting – K. Flewelling the committees agreed to continue with a combined meeting for LERUC and FLC which will adopt the regular LERUC schedule and meet at 1 p.m. on a quarterly basis. There was a brief review of the radio systems project. K. Flewelling reported a small focus group met this morning to provide higher level specifications to Motorola. TCOMM is hoping to schedule vendor presentations in late September and early October to sort out the different radio options. Per a request from the committee, K. Flewelling will be creating a timeline for the radio project to disseminate to user agencies. The upcoming canoe journey and the potential impacts to the community and the Nisqually Tribe were discussed as well. K. Flewelling clarified TCOMM will communicate with the Command Center and the Nisqually

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Operations Center on their regular operations frequencies. TCOMM will staff additional call takers on July 30th and July 31st.

TCOMM Technical Reports

IT Services – T. Klotz provided the updated 2016 IT Project List (attachment). Updates included:

- Project 3 – The replacement of cluster servers is complete. The new servers have been installed and are operational. TCOMM is in the process of migrating all machines to the new servers.

Radio Services – B. Cooper provided the 2016 Radio Project List (attachment).

Update included:

- TCOMM is close to signing the lease contract for the Bush Mountain radio site. This will provide better coverage for the city of Tumwater. The Bush Mountain site will replace the Tumwater Hill site once operational.

New Business – T. Braniff questioned the necessity of an August Operations Board meeting due to the limited number of agenda items and vacations being scheduled for the month of August? A brief discussion followed.

M/S/C to cancel the August 15, 2016 Operations Board meeting and reconvene for the regular September 19, 2016 meeting. (S. LaVielle/D. Pierpoint)

Meeting adjourned at 1:08 p.m.

Next meeting to be held Monday, September 19, 2016 @ 1:00 p.m.